

# BERWICK-UPON-TWEED BOROUGH COUNCIL

## COUNCIL TAX NOTIFICATION OF CHANGE OF CIRCUMSTANCES

Council Offices,  
Wallace Green,  
Berwick-upon-Tweed,  
TD15 1ED.  
Tel: (01289) 330044  
Fax: (01289) 330540  
[www.berwick-upon-tweed.gov.uk](http://www.berwick-upon-tweed.gov.uk)  
Email: [aal@berwick-upon-tweed.gov.uk](mailto:aal@berwick-upon-tweed.gov.uk)

Date of Issue:  
Account Reference:  
Property Ref:  
Form Type Ref: CTCOCI  
Parish:  
Tax Type: CT

Please complete this form and return to the Council Offices, Wallace Green, Berwick-upon-Tweed, TD15 1ED, as soon as possible, using the enclosed pre-paid envelope.

**Property Address** (If different to above):

**Please detail below the change of circumstance:**

**Effective date of change:**

**Signed:**.....**Date:**.....

**Full Name:**.....