

BERWICK-UPON-TWEED BOROUGH COUNCIL

COUNCIL TAX VACATING PROPERTY

Council Offices,
Wallace Green,
Berwick-upon-Tweed,
TD15 1ED.
Tel: (01289) 330044
Fax: (01289) 330540
www.berwick-upon-tweed.gov.uk
Email: aal@berwick-upon-tweed.gov.uk

Date of Issue:
Account Reference:
Property Ref:
Form Type Ref: CTVI
Parish:
Tax Type: CT

Property Address:

Please complete this form and return to the Council Offices, Wallace Green, Berwick-upon-Tweed, TD15 1ED, as soon as possible, using the enclosed pre-paid envelope.

A If **Rented** – please give tenancy end date:

Was this property rented **furnished/unfurnished** (delete as applicable)

If unfurnished – please give date you removed your furniture:

Date you **vacated** the property:

Please give your **Landlord's Name and Address:**

B If **Owned** – please give sale date (if applicable):

New owner(s) Name(s) or name of Solicitors dealing with sale:

Please give date you **removed furniture** (if applicable):

and date you **vacated**:

If you are still the **current owner of this property** please tick here

C Your **forwarding address**:

DECLARATION

I declare that the information given above is correct to the best of my knowledge and belief.